

Class Commencement Notice

BBA 2nd Year 3th Semester. (Session: 2019-20)

28/05/2022

This is to inform all the students of **BBA 2nd Year 3rd Semester (Session: 2019-20)** that your upcoming **3rd Semester** classes will start from **02nd June, 2022 (Thursday)** as per academic schedule. You are instructed to collect detailed Class routine which will be available (**within 29-05-2022**) on web-site, messenger group and also in the face-book page of ISTT (link:www.facebook.com/isttdhaka). Students have to fully obey and maintain the following instructions, otherwise you will be subjected to rules and regulation of the academic council:-

- **Academic Class start of 3rd semester: 02nd June 2022, Thursday**
- **Last date of Semester Admission fees : 20th June, 2022**
- **Last date of Semester Admission fees with Late Fee (Taka 500/-) :30th June, 2022**
- **Semester Admission Fees: Tk. 8,000/- (Eight Thousand).**
- **Monthly Tuition fees must be paid within 15th Day of each Month**
- **Minimum Class attendance required : 60% of Total Class**
- **Students with less than 60% attendance and remain absent in Mid-term & In-Course Examination will not allow to do form-fill up for NU Examination.**
- **All the unavoidable circumstances must be shared with Guide Teacher (Jeniya Subnas Madam) or Department and prior approval is required.**

Coordinator
(K.H. Robel)

Copy to :

ED Sir Office

Principal Sir Office

Accounts & Finance Dept, Admin dept.

Course Teacher , Guide Teacher & Notice Board.

(Golam Mustafa Chowdhury)

Head of Business Administration Department

Academic Calendar

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- **Class Start** : **02nd June, 2022 (Thursday)**
- **Mid-Term Examination** : **Second week of August(Tentative : 8 August,2022)**
- **Admit card Collection** : **Before or as on 06 August,2022 (Saturday,2022)**
- **Result Published** : **Within 15 days after Examination**
- **In-course Final Examination** : **2nd week of October (Tentative: 8th October, 2022)**
- **Admit card Collection** : **Before or as on 05 October,2022 (Wednesday)**
- **Review Class** : **1st Week of November,2022**
- **Class End** : **Before getting NU Final Exam. Routine**

Notes:

- Students with less than 60% attendance and remain absence in Mid-term & In- Course Examination will not allow to do form-fill up for NU Examination.
- All the unavoidable circumstances must be shared with Guide Teacher and prior approval is needed.
- You are instructed to talk with the Guide Teacher (Jeniya Subnas Madam & Happy Mitro) or Department for any type of query or assistance.

Coordinator
(K.H. Robel)

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ED Sir Office,
Principal Sir Office
Accounts & Finance, Admin Dept,
Course Teacher , Guide Teacher & Notice Board.

(Golam Mustafa Chowdhury)
Head of Business Administration Department